

IQAC Meeting

Minutes of the 29th Meeting of the IQAC held on 28th June, 2024

The 29th meeting of the IQAC was held on 28th June, 2024 at 2:00PM in the boardroom under the Chairmanship of Hon'ble President. Dr. Latha Pillai, Senior Advisor, IFHE joined the meeting through zoom. The primary objective of the meeting was to discuss the progress made in each criterion and suggest how more effectively University can prepare itself to apply for binary NAAC accreditation in coming months.

Chairman:-

Prof (Dr) H P Singh, VSM

Members Present:-

Dr. R. Nesamoorthy, Registrar

Dr. Harish Kumar Verma, Director IQAC

Dr. A K Saini, Director, IcfaiTech School

Dr. Shweta Jain, Director, IBS

Dr. Archana Rathore, Dean IBS

Dr. S.K. Singh, Principal, School of Pharmacy

Dr. Pramod K. Arya

Dr. Shiv Kumar

Dr. Rana Mukherjee

Dr. Vidhu K. Mathur

Dr. ManindraTrihotri

Ms. Ameesha Singh

Ms. Monika Yadav

Ms. Sugandha Verma

Mr. Narendra Kumar, Students Nominee, ILS

Members who joined Online:

Mr. Harsh Saini, Students Nominee,ITS

Ms. Shivani Bagwal, Students Nominee, ISLA

Ms. Nivedita Srivastava, Alumni, IBS

Mr. Abhishek Yadav, Alumni, ITS

Special Invitee:-

Dr. Latha Pillai, Senior Advisor, IFHE, Hyderabad (Joined online)

Opening Address:-

The meeting commenced with a warm welcome of Dr. Latha Pillai, Senior Advisor, IFHE, Hyderabad by Hon'ble President Prof. Dr. H.P. Singh, VSM. After welcoming Dr. Latha Pillai and other members of the IQAC, the President updated the members about new NAAC reforms. It was brought to the notice of all concerned that University has participated in binary pilot survey conducted by survey monkey.com.

Following the President's Address, the Director IQAC took the following agenda items of the meeting for discussion.

Agenda:-

1. Review of previous meeting minutes
2. Action taken report on implementation of previous decisions.
3. Reconstitution of IQAC
4. Public notice of NAAC on new policy of accreditation
5. Review of progress made by criterion In-charges
6. Preparation for binary accreditation
7. Any other item with permission of the Chair

Proceedings:-

1. Review of previous meeting minutes

The minutes of previous meeting held on 24th May, 2024 were reviewed and approved.

2. Action taken report on implementation of previous decisions

Decisions taken in the 28th IQAC meeting were reviewed and implemented. The end term exam result was prepared before 10th June, 2024 and target of creation of ABC, ID was achieved. In addition, revised notices and office orders of IUJ were uploaded on IUJ websites.

3. Reconstitution of IQAC

Director IQAC informed committee about the reconstitution of IQAC. Dr. Shiv Kumar, Associate Prof., IBS and Dr. S.K. Singh, Professor, ICFAI School of Pharmacy were added as senior members in the Cell. Mr. Sandeep Menghani, Founder Director YeshaswiBhav, Industry Expert and students' nominee from all four schools are added as members. The Chairman welcomed newly added members and appreciated the initiative taken up by Director, IQAC to reconstitute the IQAC as per statutory norms.

4. Public Notice of NAAC on new policy of accreditation

The public notice issued by NAAC with respect to submitting of application for binary accreditation was taken up for discussion. Important announcement made in the notice regarding filling of application for binary accreditation from July, 2024 was deliberated. Director IQAC informed that as per the notice those HEIs which are not already accredited shall continue to hold the accreditation with the grade till its validity and may apply for maturity based graded accreditation from January, 2025.

5. Review of progress made by Criterion In-charges:-

Criterion-wise discussion

➤ Criterion 1-Curriculum

- Dr. Vidhu Kumar Mathur, (Criterion-1) In-charge shared the progress and informed that the work of Course Outcomes (COs) and map them with Program Outcomes (POs) is in progress. He assured Chairman of completing the task on priority basis.
- 25% of skill oriented courses of the University is aligned with NSQF or NCRF.
- Criterion In-charge further informed that in every semester, one course will be offered through SWAYAM portal. However, the Chairman emphasized to increase the number of online courses to be offered and requested the Dean/Associate Deans/HODs of Schools to do the needful in this regard.
- It was planned to include IKS courses under Value Added Courses and authorities of the Schools accepted the suggestion.

➤ Criterion 2-Faculty Resources

- It was updated by Ms. Ameesha Singh, criterion In-charge that data pertaining to metrics nos. 2.1, 2.2, 2.3 and 2.6 has been collected.
- She informed that details of FDP programs attended by faculty have been compiled. Dr. Latha Pillai suggested to prepare a separate data/detail of faculty members who have attended AICTE, UGC and ARPIT sponsored FDPs. It was assured to prepare data as per advice and submit the same at the earliest.
- Data relating to ratio of teachers with gender and geographic diversity to the total number of teachers is not ready and request has been sent to the Register's office to

procure the same. The Registrar has assured to furnish the data sought for as soon as possible.

➤ **Criterion 3-Infrastructure**

- It was reported that physical infrastructure facilities available in campus are as per statutory norms
- Criterion In-charge informed that Institutional policy for disabled students at campus has been framed and implemented. The University has facilities such as washrooms, provisions for scribes, wheel chair along with attendant, tactile and paths to facilitate disabled students at campus
- 2,000 new books are being purchased for library and total number of books has gone up to 25,000 having more than 8000 titles.

➤ **Criterion-4 Financial Resources and Management**

- It was informed that audited income and expenditure statement of the institution on learning resources signed by CA and counter signed by the competent authority is needed. Chairmansir has assured to procure the information from HQ.
- Ratio of capital income vs. Capital expenditure on amount received towards endowments and contributions is to be calculated. The suggestion was accepted and will be implemented as per advice.

➤ **Criterion-5 Teaching and Learning**

- Effective LMS/SIMS is needed. Criterion In-charge requested for ERP implementation that can resolve the issues.
- Criterion owner also informed that a record on metrics 5.3, 5.4, 5.5 and 5.6 is available. Supporting documents are being compiled.
- The academic related grievances redressal system i.e. sharing copies of answer sheet, re-totalling, mentoring for underperforming students and attendance is operational.
- Chairman Sir appreciated the Exam Controller and Exam Coordinator for preparation and declaration of results of end term exams within 25 days.

➤ **Criterion -6 Extended Curricular Engagements**

- A record of clubs and activities mentioned in metrics nos. 6.1, 6.2 and 6.3 in three schools is ready and submitted. Data collection is in progress for IBS and assured to be completed shortly.
- A record of mental well-being clubs and an activity of ISLA, ILS and Icfai Tech. is ready. Supporting documents are now being collected.
- List of ongoing courses and activities that may be categorized under value education was presented. Criterion In-charge informed that academic coordinators of all Schools will be consulted once again to confirm the list.
- A rough estimate of the data on metrics no. 6.6 is available. Supporting documents have been requested from the concerned authority.
- Social awareness activities are regularly conducted under Unnat Bharat Abhiyan (UBA) cell of the University.

➤ **Criterion 7-Governance and Administration**

- Institutional Development Policy is available and clearly states the vision and mission of the university. The policy has already been approved by BOM.
- Vision and mission statement of the university have been displayed at websites and at various other conspicuous locations at campus.
- Criterion owner further informed that Statutes, Ordinances and Regulations of the University are in accordance with statutory guidelines and made available on IUJ websites.
- University has effective welfare measures for teaching and non-teaching staff such as health and life insurance schemes, leaves and scholarships for needy students.
- Grievance handling mechanism such as Internal Complaint Committee, Anti-Ragging Cell, Grievance Redressal Cell, Ombudsman and Equal Opportunity Cell are constituted as per statutory norms.
- ABC, ID of students has been created. However, concern was raised to ensure e-governance in different other aspects at the campus.
- Employability skills related reports/status has been collected from all Schools.

➤ **Criterion 8- Student Outcomes**

- A record relating to students admitted in first year of the program against sanctioned seats available and has been compiled.
- Data on students employed through campus is available and it has now been planned to collect copy of offer letters of placed students as supporting documents.
- Details of recently graduated students from university progressed on to pursue higher education are not available. The team has initiated the process of collecting the data yet was facing difficulties as it is challenging to reach passed-out students of the University and their reluctance to furnish the required information in time.
- A record of self employed students passed out from University is not available. Chairman suggested that students passed out from ILS who joined law firms etc can be collected easily for record. Criterion In-charge assured to work on this aspect.
- Details of students qualifying in competitive exams such as UPSC, UGC/NET/SLET/GATE etc are not available. Criterion In-charge is facing problems in collecting this information.

➤ **Criterion 9-Research and Innovation Outcomes**

- Data on PhDs awarded students during the last 3 years is ready and compiled.
- Information on peer reviewed journals listed in SCOPUS/WoS/UGC care and book chapters has been compiled.
- Present status of Research, Research Collaborations, External Research Grants and Research Fellowships in campus is discouraging. This criterion requires utmost

attention. Metrics nos. 9.1, 9.2, 9.5, 9.7 and 9.9 were found to be critical and significant to improve the scores.

Criterion 10-Sustainability Outcomes Including Green Initiatives

- Dr. Manindra Trihotri, Criterion In-charge informed that NSS will start at campus soon as required formalities in this regard have already been completed.
- Under UBA various CSR activities, social services, and community awareness programs are regularly organized
- Criterion owner further informed that University has waste management and rainwater harvesting system to conserve environment.
- It has been planned to collaborate with industries and NGOs to start more social service and community awareness programs.

➤ Concluding Remarks

- Dr. Latha Pillai advised that details of average expenditure on purchase of e-books, books/subscription and digital resources added to the library year wise during last three years need to be procured from HQ.
- With respect to Metrics no. 6.6 of Criterion 6, it was noted that number of students participating in the sports events organized by other institutions at the State/National and International levels is less and needs to be given adequate attention
- Dr. Latha Pillai recommended that details about passed out students of the University, their employment status, details of competitive exams qualified by them can be collected during convocation at university.
- Dr. Pillai shared her concern for research collaboration and consultancy. She emphasized that published and granted patents and MOUs for research collaboration with national and international institutions are not sufficient, rather these initiatives should be measured in terms of their actual outcomes. She asserted that merely the publication and grant of patent won't suffice the purpose.

The meeting ended with a vote of thanks to the Chair.

These Minutes have the approval of the Hon'ble President.


Director, IQAC