IQAC MEETING

Minutes of the 26th Meeting of the IQAC held on 19th January 24

The 26th IQAC meeting was held on 19th January 2024 at 4:30 PM in the boardroom under the Chairmanship of Hon'ble President.

Chairman-
Prof. (Dr) H P Singh VSM

Members Present-
Dr. R. Nesamoorthy, Registrar
Dr. Priyanka Jain, Director IQAC
Dr. A K Saini, Dean, IcfaiTech School
Dr. Shweta Jain, Dean IBS
Dr. H.K. Verma, Dean ILS
Dr. Archana Rathore, Associate Dean IBS
Dr. Rana Mukherjee
Dr. Avinash Gupta
Dr. Vidhu K. Mathur
Dr. Pramod Kumar Arya
Dr. Hans Kumar Sharma
Ms. Ameesha Singh
Ms. Monika Yadav
Ms. Sugandha Verma

Opening Address:

- The meeting was initiated with an opening address by the Honorable President, who provided a comprehensive overview of the Internal Quality Assurance Cell's (IQAC) progress and achievements. Noteworthy updates since the last meeting on November 24, 2023, were discussed.

- **University's Approval for Workshop Participation:**
  Approval was granted by the University for Participation in a workshop on the Fundamentals of Malware Analysis, focusing on "Malware as a Service." A monetary allocation of Rs. 8,850/- was sanctioned to facilitate attendance by one faculty member and three students.

- **NIRF Accreditation Proposal Submission:**
  Successful submission of data and proposals for NIRF Ranking, specifically for the Master of Business Administration (MBA) program, was reported.

- **Briefing by Registrar, IUJ:**
  The Registrar suggested organizing an online workshop to address queries related to the formulation of Program Outcomes (POs), Program Educational Objectives (PEOs), and Course Outcomes (COs).
  A committee, chaired by the Registrar, was formed to enhance the existing Student's Handbook with input from Academic Coordinators.

- **Briefing by Ms. Sugandha Verma:** Provided updates on efforts made for the approval of proposals related to NSS memberships.

- **Discussion on the grading system used by the University.** A committee of examination coordinators from all schools headed by the Registrar was constituted to examine the existing grading system and to recommend if any changes were needed to change the grading system

to the UGC promulgated Absolute Grading System. The committee is to seek opinion of the concerned Deans/HODs before finalizing the recommendations and submit the report to Hon'ble President by 15th February 2024

- **Criterion In charges Reporting:** A brief discussion on the status and outcomes of decisions made under each respective criterion, along with progress updates, took place.
- **Criterion-wise Discussion:**

1. **Criteria 1 – Dr. Vidhu K Mathur**
   - Completion of POs and PEOs for all academic programs.
   - Formulation of Course Outcomes for UG courses during the even semester.
   - Cross-mapping of mission statements with PEOs for the MBA program.
   - Partial completion of mapping COs with evaluation matrices for MBA, with a commitment to completion for all other programs by the next month.
   - Collection and analysis of curriculum feedback from students for UG programs, with ongoing feedback from teachers and industry.

One-Month Action Plan:
   - Organize expert workshops on framing and mapping POs and COs.
   - Complete mapping of COs with POs for UG programs.
   - Collection and compilation of student and teacher feedback.

2. **Criteria 2 – Dr. Avinash Gupta & Ms. Ameesha Singh**
   - Diligent collection of all relevant data and information.

One-Month Action Plan:
- Compilation of collected data in SSR format.

3. **Criteria 3 – Dr. Rana Mukherjee**
   - Report on the beneficiaries of the Research Incentive Scheme has been compiled.
   - Ongoing efforts are being made for the approval of proposals related to Red Cross and NSS memberships.

One-Month Action Plan:
   - Submission or posting of collected data on INFLIBNET.

4. **Criteria 4 – Dr. H.K. Verma**
   - Acquisition of subscriptions to 125 e-journals for ICFAI Business School (IBS).
   - Successful implementation of the IT policy within the infrastructure framework.
   - Submission of detailed expenditure reports for infrastructure covering 2017 to 2023.
   - Submission of annual audit statements for campus infrastructure maintenance.
   - Setup of two new labs with 48 computers each and installation of 22 projectors with screens in classrooms.
   - Allocation of 7 new printers to different university authorities and offices.

One-Month Action Plan:
- Collection of geotagged photographs for events scheduled in the forthcoming month.

5. **Criteria 5 – Dr. Archana Rathore & Dr. Pramod Arya**
   - Data updation for scholarships and freeships completed.

One-Month Action Plan:
- Update student activities criteria.

6. **Criteria 6 – Dr. Shweta Jain & Ms. Monika Yadav**
- Formulation of policies under the supervision of the Honorable President.

- Consideration of financial support for faculty professional development.
- Progress in organizing development programs for professional and administrative training.
- Proposal for a Digital Marketing Workshop for IUJ administrative staff from January 23 to 25, 2024, with Dr. Vidhu K Mathur as the resource person.

One-Month Action Plan:
- Systematic furnishing of relevant documents and data in the database.

7. **Criteria 7 – Dr. Arun Kumar Saini**
   - The university (IUJ) has successfully implemented the "Single Use of Plastic" policy on the campus, aligning with environmental sustainability initiatives.

One-Month Action Plan:
   - Conduct an awareness program on the implementation of policies framed to date.

By Hon'ble President:

The meeting concluded with appreciation for interschool collaboration during data collection for NAAC template updates.

The meeting ended with a vote of thanks to the Chair.

These Minutes have the approval of the Hon'ble President, IUJ.

For विद्या

Director IQAC